

Easy Chair ICLAD2017 Instructions

(to submit project papers and review other student's paper)

SET UP AN ACCOUNT

First, you will need to set up an account (username and password). Go to <https://easychair.org/conferences/?conf=iclad2017>

This link will bring up a login page for the course (Figure 1). Select on the link at the bottom to set up an account.



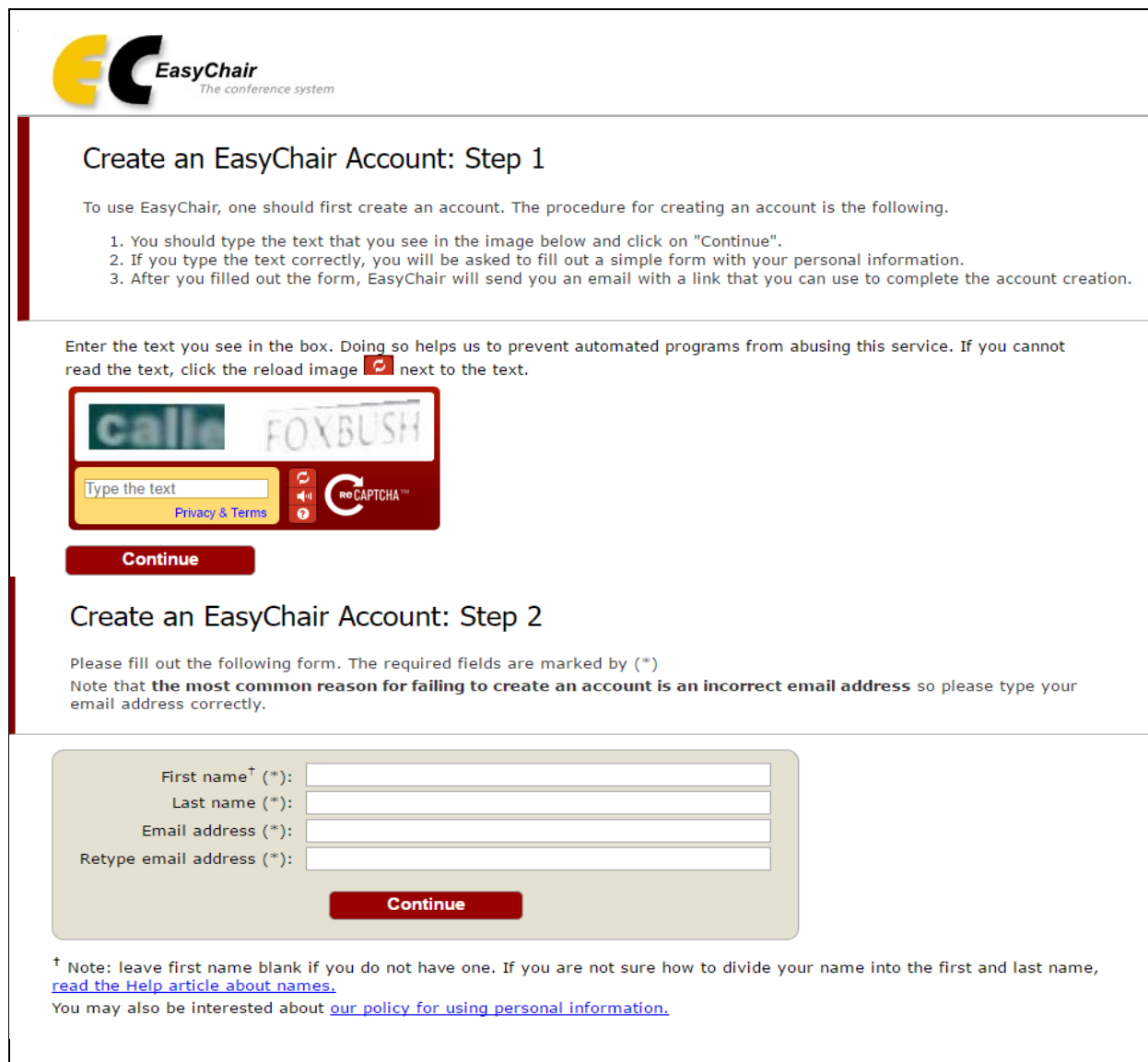
Figure 1: The login page of Easy Chair for ICLAD 2017

If you do not have an EasyChair account, click create an account for new registration.



Figure 2: Create an account

You will then be directed to a page where you will enter in your information (Figure 3). You will need to do an image recognition test and enter your name, secret word and email address. Then, you have to fill out the form in Step 2.




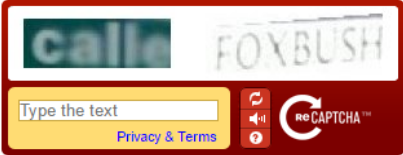
EasyChair
The conference system

Create an EasyChair Account: Step 1

To use EasyChair, one should first create an account. The procedure for creating an account is the following.

1. You should type the text that you see in the image below and click on "Continue".
2. If you type the text correctly, you will be asked to fill out a simple form with your personal information.
3. After you filled out the form, EasyChair will send you an email with a link that you can use to complete the account creation.

Enter the text you see in the box. Doing so helps us to prevent automated programs from abusing this service. If you cannot read the text, click the reload image  next to the text.



Continue

Create an EasyChair Account: Step 2

Please fill out the following form. The required fields are marked by (*)
Note that **the most common reason for failing to create an account is an incorrect email address** so please type your email address correctly.

First name[†] (*):

Last name (*):

Email address (*):

Retype email address (*):

Continue

[†] Note: leave first name blank if you do not have one. If you are not sure how to divide your name into the first and last name, [read the Help article about names.](#)
You may also be interested about [our policy for using personal information.](#)

Figure 3: Enter recognition test and fill out form

You will receive an email that looks similar to Figure 4. Follow the link in the message to create an actual account on EasyChair (username and password).

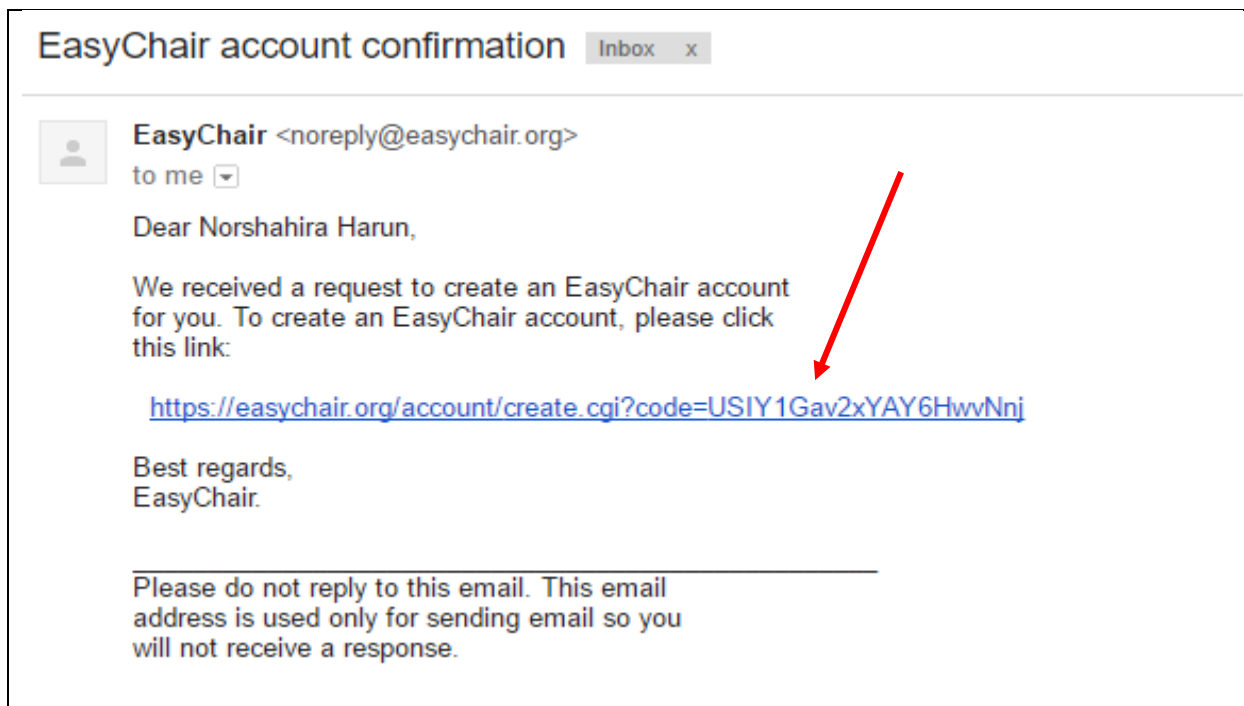


Figure 4: Login Email

After finish create an account and login with the register username and password, the information will appear looks similar to Figure 5. Click on enter as an author to make a new submission.

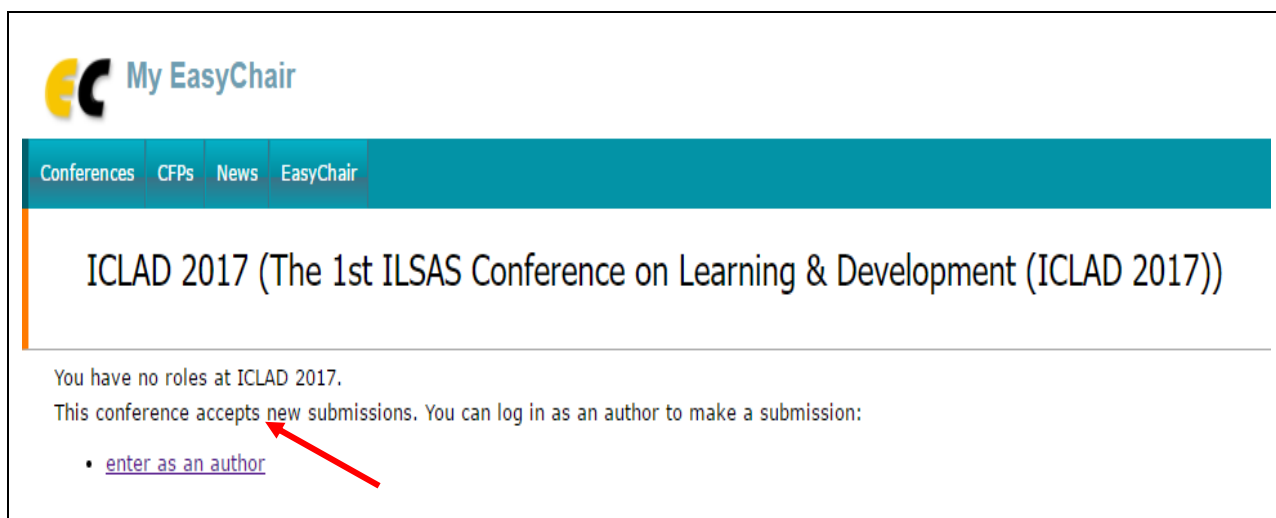



Figure 5: Enter as an author+

To make new submission, the form of an author information will appear looks similar to Figure 6. You have to fill out the form.

 **ICLAD 2017 (author)**

[New Submission](#) | [ICLAD 2017](#) | [News](#) | [EasyChair](#)

New Submission for ICLAD 2017

Follow the instructions, step by step, and then use the "Submit" button at the bottom of the form. The required fields are marked by (*).

Author Information

For each of the authors please fill out the form below. Some items on the form are explained here:

- **Email address** will only be used for communication with the authors. It will not appear in public Web pages of this conference. The email address can be omitted for authors who are not corresponding. These authors will also have no access to the submission page.
- **Web page** can be used on the conference Web pages, for example, for making the program. It should be a Web page of the author, not the Web page of her or his organization.
- Each author marked as a **corresponding author** will receive email messages from the system about this submission. There must be at least one corresponding author.

Author 1 ([click here to add yourself](#)) ([click here to add an associate](#))

First name[†] (*):

Last name (*):

Email (*):

Country (*):

Organization (*):

Web page:

corresponding author

Author 2 ([click here to add yourself](#)) ([click here to add an associate](#))

First name[†] (*):

Last name (*):

Email (*):

Country (*):

Organization (*):

Web page:

corresponding author

Author 3 ([click here to add yourself](#)) ([click here to add an associate](#))

First name[†] (*):

Last name (*):

Email (*):

Country (*):

Organization (*):

Web page:

corresponding author

[Click here to add more authors](#)

[†] Note: leave first name blank if there is no first name. If you are not sure how to divide a name into the first and last name, [read the Help article about names.](#)

Title and Abstract

The title and the abstract should be entered as plain text, they should not contain HTML elements.

Title (*):

Abstract (*):

Keywords

Type a list of keywords (also known as key phrases or key terms), **one per line** to characterize your submission. You should specify at least three keywords.

Keywords (*):

Figure 6: Fill out an author information

Then, you have to upload the paper by selecting the choose file and submit the paper that looks similar to figure 7

Uploads

The following part of the submission form was added by ICLAD 2017. It has neither been checked nor endorsed by EasyChair

Paper. Upload your paper. The paper must be in PDF format (file extension .pdf)

Choose File

Uploaded: 100%

Ready?

If you filled out the form, press the 'Submit' button below. **Do not press the button twice: uploading may take time!**

Figure 7: Uploads and submit paper